



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

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First District

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Second District

ZEV YAROSLAVSKY
Third District

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Fifth District

September 15, 2009

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

29

SEPTEMBER 15, 2009

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
ESTABLISH CAPITAL PROJECTS, APPROVE THE FIRST SUPERVISORIAL
DISTRICT COUNTY COMPETITIVE EXCESS FUNDS GRANT PROJECTS,
APPROVE PROJECT BUDGETS, APPROVE APPROPRIATION ADJUSTMENTS
AND YOUTH EMPLOYMENT PLANS
(C.P. NOS. 69629, 87034, 69630, 69597)
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will approve and establish the projects that were previously allocated and awarded County Competitive Excess Funds in the First Supervisorial District under the Safe Neighborhood Parks Proposition of 1996, approve an appropriation adjustment, and approve Youth Employment Plans.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the projects are categorically exempt from California Environmental Quality Act (CEQA) according to Sections 15301, 15302, (c), 15303 (e), 15304 (a) and (b) of the State CEQA Guidelines and Classes 1, 2 (e), 3 (b), 4 (a) and (c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

2. Approve the following projects that were previously allocated and awarded County Competitive Excess Funds in the First Supervisorial District under the Safe Neighborhood Parks Proposition of 1996, establish Capital Project numbers, and approve the project budgets totaling \$450,000, for various projects in First Supervisorial District as follows:

First District Trails Signage	(C.P. No. 69629)	\$80,000
First District Staging and Arena Refurbishment	(C.P. No. 87034)	\$140,000
Rio Hondo Rail Fencing and Trail Gates	(C.P. No. 69630)	\$80,000
Whittier Narrows Equestrian Arena Project	(C.P. No. 69597)	\$150,000

3. Approve Youth Employment Plans for the above County Competitive Excess Funds grant projects in the First Supervisorial District.
4. Approve the appropriation adjustment transferring the \$450,000 in County Competitive Excess Funds under Safe Neighborhood Parks Proposition of 1996 (Proposition A) to fund various projects in the First District.
5. Authorize the Director of Parks and Recreation, or his designee, as agent of the County, to accept the funds, to conduct all negotiations, and to execute and submit all documents, including, but not limited to, the project agreement, amendments, and payment requests, which may be necessary for the completion of the projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Parks and Recreation's (Department) trails staff to commence and complete the First Supervisorial District County Competitive Excess Funds grant projects.

On February 27, 2007, your Board adopted a resolution authorizing the Department to submit applications to the Regional Park and Open Space District (District) for the following County Competitive Excess Funds grant projects in the First Supervisorial District: First District as described herein. The project grants have been awarded and funds allocated.

First District Trails Signage Project

The proposed project includes replacing all existing trail signage that is deteriorated, upgrading sign material, installing new trailhead signs with updated information, and replacing existing sign posts with larger diameter pipes to mitigate horizontal stress from vandalism. New signs will be installed at a higher height to discourage graffiti. The Department will utilize its in-house Youth Enhancing Parks Program (YEPP) to employ at-risk youth to work, under the supervision of a Crew Instructor, to perform a minimum of 80 hours of labor tasks on this project.

First District Staging and Arena Refurbishment Project

The proposed project includes refurbishing the equestrian staging areas and arenas at Avocado Heights, Whittier Narrows, Rooks, Nike, La Puente, and Lario Trail Heads. The proposed refurbishments include new equestrian hitching rails, nose troughs, split rail fencing, picnic benches, and repainting horse arenas and restroom buildings, tree planting, and parking lot adjustments. The Department will utilize its in-house YEPP to employ at-risk youth to work, under the supervision of a Crew Instructor, to perform a minimum of 80 hours of labor tasks on this project.

Rio Hondo Rail Fencing and Trail Gates Project

The proposed project includes the installation of trail fencing and gates to provide a safety buffer for all trail users and deter unauthorized vehicle entry, which will minimize the current safety hazard along the Rio Hondo River Trail from Garvey Avenue South to the 60 Freeway. The Department will utilize its in-house YEPP to employ at-risk youth to work, under the supervision of a Crew Instructor, to perform a minimum of 80 hours of labor tasks on this project.

Whittier Narrows Equestrian Arena Project

The proposed project includes the construction of a new equestrian arena at Horseman's Park on the east side of the San Gabriel River and the enhancement of the existing access point for hikers, equestrians, and bicyclists. The project also includes constructing a parking area, turnaround area, trail safety modifications, landscaping, fencing, and signage. The Department will utilize its in-house YEPP to employ at-risk youth to work, under the supervision of a Crew Instructor, to perform a minimum of 80 hours of labor tasks on this project.

Implementation of Strategic Plan Goals

These recommended actions meet the County's approved Strategic Plan Goals of Operational Effectiveness (Goal 1), Family and Adult Well-Being (Goal 2), Community and Municipal Services (Goal 3), and Health and Mental Health (Goal 4) by investing in public infrastructure that will enhance recreational opportunities and promote a healthy lifestyle for County residents.

Green Building/Sustainable Design

In accordance with your Board's Sustainable Design Program, the Department will work during the design phase to incorporate sustainable design features as part of the projects to the greatest extent feasible.

FISCAL IMPACT/FINANCING

The cost for the various proposed projects is estimated to range between \$80,000 and \$150,000 with an aggregate cost of \$450,000. The Project Schedule and Budget Summaries for the projects are included in Attachment I.

Approval of the recommended actions and execution of these projects will have no impact on the County's General Fund. Approval of the attached appropriation adjustment (Attachment II) will transfer \$450,000 of the County Competitive Excess Funds under Safe Neighborhood Parks Proposition of 1996 (Proposition A) to fully fund the various projects in First District.

Operating Budget Impact

Following completion of the projects, the Department does not anticipate any one-time and/or ongoing additional operating costs. The proposed projects sites will be professionally managed and maintained by the Department's experienced trails maintenance staff based on the requirements of each area.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed projects are exempt from your Board's Civic Art Policy adopted on December 7, 2004, since the total project budget of each project is less than \$500,000.

The 1996 Proposition provides a method for determining each fiscal year the amount of funds available in the following fiscal year to fund capital improvement projects in addition to the amounts specifically identified for projects in the Safe Neighborhood

Parks Propositions of 1992 and 1996. On February 19, 2008, your Board, acting as the Board of Directors for the District, approved the allocation and award of these funds from County Competitive Excess Funds available to the First Supervisorial District for County projects.

On June 26, 1997, your Board, acting as the governing body of the District, adopted the Youth Employment Policy for projects funded by the Safe Neighborhood Parks Proposition A of 1992 and 1996 (Proposition A). The District requires that a Youth Employment Plan for each Proposition A funded project is adopted by the governing body of the grantee at a duly noticed public meeting. Approval of the Youth Employment Plans for the First District Trails Signage, First District Staging and Arena Refurbishment, Rio Hondo Rail Fencing and Trail Gates, and Whittier Narrows Equestrian Arena projects will allow the Department to complete the required process for these Proposition A grant funded projects. The Youth Employment Plans identified in the application for these projects are included in Attachments III-VI.

County Counsel has reviewed this Board Letter.

ENVIRONMENTAL DOCUMENTATION

On February 27, 2007, your Board found these projects to be categorically exempt from California Environmental Quality Act (CEQA) according to Sections 15301, 15302, (c), 15303 (e), 15304 (a) and (b) of the State CEQA Guidelines and Classes 1, 2 (e), 3 (b), 4 (a) and (c) of the County of Los Angeles Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987 because the projects consist of minor alterations of existing facilities, replacement of existing structures or facilities, installation of new small structures, and minor grading and landscaping.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on any County services or current projects at these project sites.

The Honorable Board of Supervisors
September 15, 2009
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CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; and one to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a stylized flourish.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG:DL
DJT:CV:zu

Attachments

c: Auditor-Controller
County Counsel
Department of Parks and Recreation

ATTACHMENT I

**DEPARTMENT OF PARKS AND RECREATION:
FIRST DISTRICT TRAILS SIGNAGE - C.P. No. 69629
FIRST DISTRICT STAGING AND ARENA REFURBISHMENT - C.P. No. 87034
RIO HONDO RAIL FENCING AND TRAIL GATES - C.P. No. 69630
WHITTIER NARROWS EQUESTRIAN ARENA - C.P. No. 69597**

I. PROJECT SCHEDULE

A. First District Trails Signage, C.P. 69629

Project Activity	Scheduled Completion Date
Advertising for bids to purchase materials	Nov. 2009
Start Construction	May 2010
Substantial Completion	June 2011
Project Acceptance	Aug. 2011

B. First District Staging and Arena Refurbishment, C.P. 87034

Project Activity	Scheduled Completion Date
Advertising for bids to purchase materials	Nov. 2009
Start Construction	May 2010
Substantial Completion	June 2011
Project Acceptance	Aug. 2011

C. Rio Hondo Rail Fencing and Trail Gates, C.P. 69630

Project Activity	Scheduled Completion Date
Advertising for bids to purchase materials	Nov. 2009
Start Construction	May 2010
Substantial Completion	June 2011
Project Acceptance	Aug. 2011

D. Whittier Narrows Equestrian Arena, C.P. 69597

Project Activity	Scheduled Completion Date
Design Development	Nov. 2009
Advertising of project for bids	Feb. 2010
Award of Bid Contract	May 2010
Start Construction	July 2010
Substantial Completion	June 2011
Project Acceptance	Aug. 2011

C. Rio Hondo Rail Fencing and Trail Gates

	PROP A EXCESS
<u>Non-Construction Costs</u>	
Planning and Project Management	\$ 10,000
<u>Construction Costs</u>	
Construction Materials	\$ 63,200
Construction Labor	\$ 5,800
Youth Employment Labor	\$1,000
Estimated Construction & Non-Construction Total	
<i>GRANT REQUEST AMOUNT</i>	\$ 80,000

D. Whittier Narrows Equestrian Arena

	PROP A EXCESS
<u>Non-Construction Costs</u>	
Planning and Project Management	\$ 20,000
<u>Construction Costs</u>	
Construction Materials	\$ 113,000
Landscaping/Planting Materials	\$ 6,000
Construction Labor	\$ 10,000
Youth Employment Labor	\$1,000
Estimated Construction & Non-Construction Total	
<i>GRANT REQUEST AMOUNT</i>	\$ 150,000

* These projects will employ a minimum of two youth who will work a minimum of 40 hours each at \$12.18 an hour, including benefits, to assist the trails maintenance crew with completing this project.

PINK

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BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF **CHIEF EXECUTIVE OFFICE**

DEPT'S.
No. 060

AUGUST 13, 2009

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10
3 - VOTES

SOURCES

SEE ATTACHED

SUMMARY TOTAL: \$900,000

USES

SEE ATTACHED

SUMMARY TOTAL: \$900,000

JUSTIFICATION

The appropriation adjustment is necessary to increase the revenue and appropriation in order to establish four new capital projects funded by the County Competitive Excess Funds grant.

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

CHIEF EXECUTIVE OFFICER'S REPORT

29

SEP 15 2009

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED

AS REVISED

✓
RECOMMENDATION

9/2

2009

Walter Duggin
CHIEF EXECUTIVE OFFICER

AUDITOR-CONTROLLER BY *Karen Skelton*

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

NO. **012**

August 26 2009

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT III

DEPARTMENT OF PARKS AND RECREATION FIRST DISTRICT TRAILS SIGNAGE C.P. NO. 69629; GRANT NO. P099-08-2163

YOUTH EMPLOYMENT PLAN

Background:

The scope of work includes replacement of existing deteriorated signage for the First District trails; upgrading signs using more durable sign material; installing new trailhead signs/kiosks with upgraded trail information; replacing existing sign posts with larger diameter pipe (2 3/8") to mitigate horizontal stress from vandalism; new signage will be installed at a 9' height to discourage graffiti; and graffiti coating will be applied to all signs to reduce vandalism.

Tasks that may be performed by At-Risk Youth:

The Department of Parks and Recreation will utilize youth to assist with installation of signage throughout the First District under the supervision of a Crew Instructor.

Estimated Cost for Youth Employment:

Parks and Recreation has an annual youth employment budget. For the proposed project, the Department will utilize a minimum of two youth who will work a minimum of 40 hours each at \$12.18 per hour, including benefits. The total cost of youth employment labor will amount to \$974.40.

Method of Youth Employment:

Parks and Recreation has part-time youth employed in various areas of the department through its Youth Enhancing Parks Program (YEPP). The YEPP allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing tasks of the projects. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith efforts to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal:

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met. However, Parks and Recreation continues to employ youth.

ATTACHMENT IV

DEPARTMENT OF PARKS AND RECREATION FIRST DISTRICT STAGING AND ARENA REFURBISHMENT C.P. NO. 87034; GRANT NO. P099-08-2171

YOUTH EMPLOYMENT PLAN

Background

The scope of work includes refurbishment of various staging areas and equestrian arenas including new hitching rails, nose troughs, split rail fencing, picnic benches, tree planting, parking lot improvements and paint.

Tasks that may be performed by At-Risk Youth

The Department of Parks and Recreation (Parks and Recreation) will utilize youth to assist in the installation of the picnic tables, split rail fencing, planting of trees, installation of hitching rails, and painting of the arenas and restrooms.

Estimated Cost for Youth Employment

Parks and Recreation has an annual youth employment budget. For the proposed project, the Department will utilize a minimum of two youth who will work a minimum of 40 hours each at \$12.18 per hour, including benefits. The total cost of youth employment labor will amount to \$974.40.

Method of Youth Employment

Parks and Recreation has part-time youth employed in various areas of the department through its Youth Enhancing Parks Program (YEPP). The YEPP allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing tasks of the projects. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith efforts to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met. However, Parks and Recreation continues to employ youth.

ATTACHMENT V

DEPARTMENT OF PARKS AND RECREATION RIO HONDO RAIL FENCING AND TRAIL GATES C.P. NO. 69630; GRANT NO. P099-08-2164

YOUTH EMPLOYMENT PLAN

Background

The scope of work includes installation of trail fencing and gates along the Rio Hondo River to provide a safety buffer along the river trail and to deter unauthorized vehicle entry.

Tasks that may be performed by At-Risk Youth

The Department of Parks and Recreation (Parks and Recreation) will utilize youth to assist in the installation of the split rail fencing along the Rio Hondo River Trail.

Estimated Cost for Youth Employment

Parks and Recreation has an annual youth employment budget. For the proposed project, the Department will utilize a minimum of two youth who will work a minimum of 40 hours each at \$12.18 per hour, including benefits. The total cost of youth employment labor will amount to \$974.40.

Method of Youth Employment

Parks and Recreation has part-time youth employed in various areas of the department through its Youth Enhancing Parks Program (YEPP). The YEPP allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing tasks of the projects. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith efforts to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met. However, Parks and Recreation continues to employ youth.

ATTACHMENT VI

DEPARTMENT OF PARKS AND RECREATION WHITTIER NARROWS EQUESTRIAN ARENA C.P. NO. 69597; GRANT NO. P111-08-2166

YOUTH EMPLOYMENT PLAN

Background

The scope of work includes construction of a new staging area for trail access on the west side of the San Gabriel River for hikers, equestrians and bicyclists. The project will also include a parking area, turnaround area, trail safety modifications, landscaping, fencing and signage.

Tasks that may be performed by At-Risk Youth

The Department of Parks and Recreation (Parks and Recreation) will utilize youth to assist in clearing, soil preparation, planting, and fence/signage installation under the supervision of a crew instructor.

Estimated Cost for Youth Employment

Parks and Recreation has an annual youth employment budget. For the proposed project, the Department will utilize a minimum of two youth who will work a minimum of 40 hours each at \$12.18 per hour, including benefits. The total cost of youth employment labor will amount to \$974.40.

Method of Youth Employment

Parks and Recreation has part-time youth employed in various areas of the department through its Youth Enhancing Parks Program (YEPP). The YEPP allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing tasks of the projects. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith efforts to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation for the County of Los Angeles in the amount of \$15,739,750 has been met. However, Parks and Recreation continues to employ youth.